



## 180 JOB DESCRIPTION

### THE AGENCY

180 is an award-winning international creative agency with offices in Amsterdam and Los Angeles. A part of Omnicom Group Inc., 180 has a uniquely global perspective and maintains an independent spirit. Between its two offices, 180 employs 120+ people from more than 30 countries.

### THE ROLE: ACCOUNT MANAGER

#### RESPONSIBILITIES

- Manage agency communication with client: organize client presentations and conference calls as well as lead day-to-day phone and email contact.
- Present and provide agency POVs with support of team.
- Foster a relationship of trust and teamwork inside the agency and with the client.
- Support the Brand Director in managing client's annual advertising production budgets – allocate funds and reconcile against estimates.
- Monitor and track usage terms and agreements; assist with Business Affairs process.
- Manage various internal departments involved with the conception and production of campaigns in all media, including broadcast, radio, social, print, and digital campaigns.

#### SKILLS & EXPERIENCE REQUIREMENTS

- Two years' experience at a creatively driven agency or equivalent work experience.
- Proven strategic thinking skills and a passion for making great work.
- Production experience in content (social, experiential, video) and digital deliverables.
- Comfort working with mid-level clients and demonstration of potential for working with senior clients.
- Experience with a fast-paced account, handling multiple initiatives simultaneously.

#### DETAILS AND COMPENSATION

- Full-time, starting immediately.
- Reports to: Brand Director.

#### CONTACT

Please submit your résumé to [jobs@180la.com](mailto:jobs@180la.com)